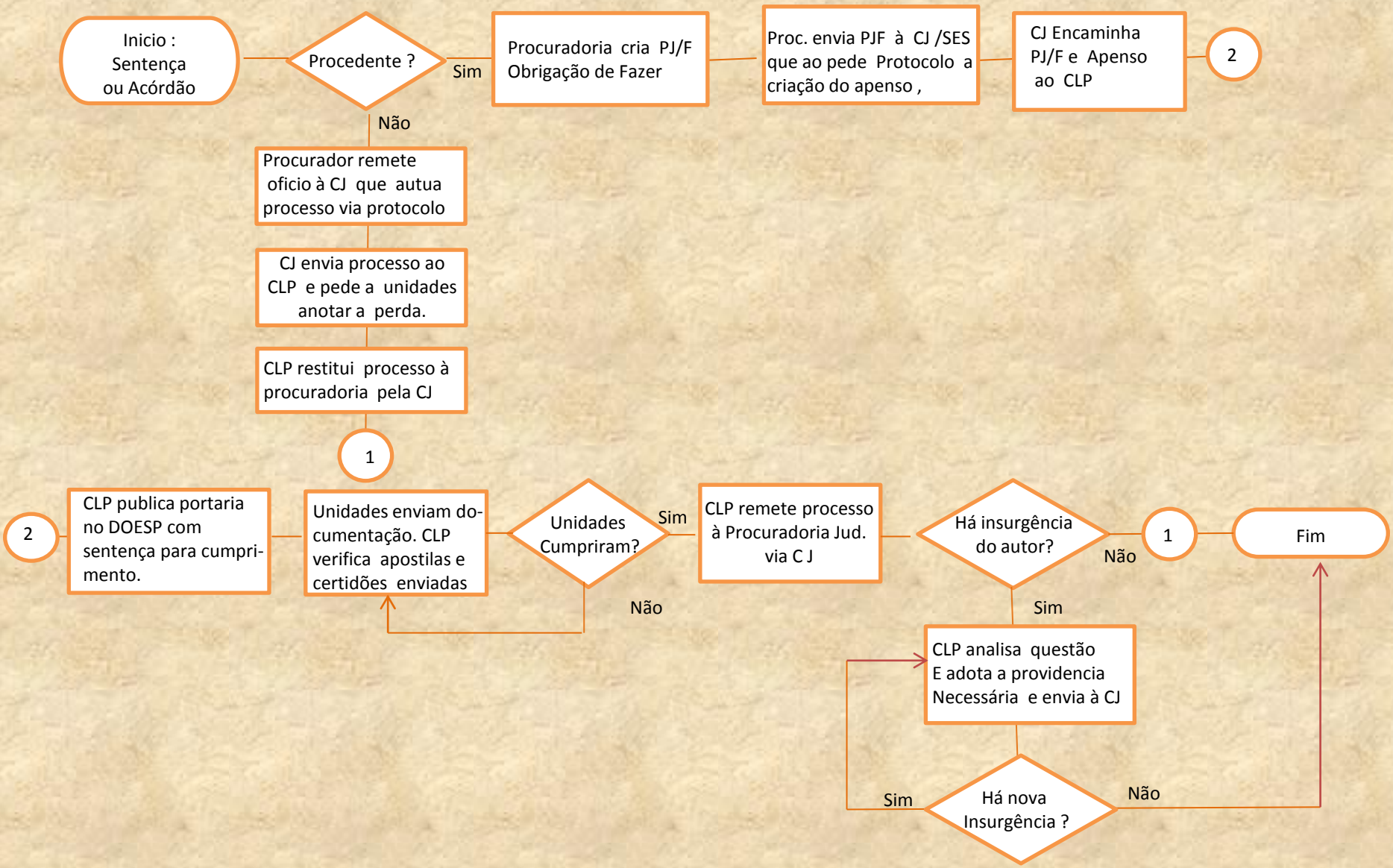FLUXOGRAMA: PROCESSOS RITO ORDINÁRIO